Dear Parents/Caregivers,

Welcome to the 2017 school year. As a member of the Senior School, students will spend a great deal of time in the Senior Space. Outlined below are the guidelines and expectations that students will need to follow (including signing this agreement form) to be able to use the Senior Space.

**Philosophy**

The Senior Space has been specifically established as a senior school study space to be used during study lines and is also made available before school, during recess and lunch times, and after school. The ultimate intention is to create an environment where learning is maximised for all senior students. Every endeavour is made to promote a positive, caring and cooperative atmosphere, in which the rights and responsibilities of all members of the senior school community are acknowledged and upheld.

**Responsibilities:**

When using the Senior Learning Centre every student has the responsibility to:

- Honour the school values of *Respect, Responsibility, Honesty and Achievement.*
- Respect individual differences
- Act responsibly and safely
- Treat all property and belongings with respect and care
- Care for the environment
- Adhere to school uniform and attendance policies

**Operating Guidelines:**

When using the senior space, the following operating guidelines apply:

**Lessons & Study Periods:**

- Record attendance via touch screen
- Use time effectively to complete school work, seek support from teachers on duty and study for ongoing learning
- Drink water or hot drinks (appropriately negotiated with teacher) and eat “brain food” only as outlined in our responsible behaviour policy
- Work quietly and keep non-work related conversations to a minimum.

**Recess & Lunchtimes:**

- Playing of computer games, cards or other amusements eg. phone use, watching TV shows or movies allowed only during this time
- Eating and drinking and use of kitchen facilities are permitted
When using the kitchen area it is the responsibility of all students to keep this space immaculate. This includes:

- Washing of own dishes/cups and putting rubbish in appropriate bins
- Maintaining facilities by using covers in microwave, wiping down the sandwich press after each use, wiping benches and cleaning up spills as soon as they occur
- Being respectful of others property, labelling your own food/drinks
- Food, drinks or dishes left in the space will be disposed of at the end of each day.

**Students who do not comply with these expectations will lose the privilege of utilising this space and will spend their study periods in The Zone until the school values are consistently demonstrated.**

If you have any concerns regarding the new Senior Space, please contact a member of the Senior School Team:

**Mr Shane Cunningham** – Senior Leader  
Shane.Cunningham864@schools.sa.edu.au

**Mrs Zoe Le Clercq** – Year 11 Coordinator  
Zoe.Finch312@schools.sa.edu.au

**Mrs Sol Naidu** – Year 12 Coordinator  
Sol.Naidu532@schools.sa.edu.au

All students will undergo an orientation with one of the Senior School Team members to ensure they are fully aware of the listed expectations. Students will need to return the following agreement signed by themselves and their caregiver before access is given to the space; acknowledging they understand the expectations and potential consequences if they fail to comply.

Please return this consent form to either the student’s Home Group Teacher, or respective Year Level Leader.

Yours sincerely,

**Zoe Le Clercq**  
Year 11 Leader

**Sol Naidu**  
Year 12 Leader

**Shane Cunningham**  
Senior Leader
Senior Space Agreement

Please complete this form and return to your Home Group Teacher or relevant Year Level Leader.

Student Name: ____________________________________________________

I have read and understood the responsibilities, expectations and guidelines outlined above and agree to abide by them. I am aware that consequences may arise by not following.

Student Signature: _________________________________ Date:___________

Parent/Caregiver Signature:_____________________________ Date:___________

__________________________________________________________

Attended Orientation

Year Level Leader Signature:______________________________ Date:_________