



LEARNING FOR LIFE

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## Parent-Teacher Interviews: Wednesday 8th April, 2015

Venue: The Learning Hub

Dear Parents/Caregivers,

This circular is to notify you of Parent/Teacher interviews to be held on the afternoon and evening of Wednesday **8th April, 2015**.

At this interview, which will be held with the Home Group Teacher, you will receive your child's Term 1 report and you will be given an opportunity to discuss your child's general progress. This may also include attendance, homework and use of the diary as a planning and recording tool. Please encourage your child to attend the interview with you.

If you are unable to attend please make contact with your child's Home Group Teacher during the last week of term to organise an alternative time to discuss your child's progress and to pick up the report.

Please complete and return this form to the Home Group Teacher as soon as possible and no later than **Tuesday 7th April, 2015**. You will be notified of your interview time shortly after.

Should you be unable to collect the report on the night, reports will be available for collection by parents/caregivers, on Thursday 9<sup>th</sup> April , Friday 10<sup>th</sup> April (till 1:00pm) or during the two week holiday period. If you are unable to collect the report personally, please provide your son/daughter with a note giving them permission to collect it on your behalf. **Reports will be issued directly to Year 12 students.**

**Please note that dismissal on Wednesday 8th April will be at 2:30pm to allow for preparations to occur.** On the last day of term, Friday 10<sup>th</sup> April, students will be dismissed at 1:05 pm.

Yours faithfully,

**Zoe Christopher**  
**Deputy Principal**

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**Student's Name:** \_\_\_\_\_ **H G:** \_\_\_\_\_

I would like my interview time with the Home Group Teacher to be: (Please tick appropriate box)

- |  |                          |
|--|--------------------------|
| 3.30 - 4.00 PM   | <input type="checkbox"/> |
| 4.00 - 5.00 PM   | <input type="checkbox"/> |
| 5.00 - 5.30 PM   | <input type="checkbox"/> |
| <b>5:30 - 6:15 PM : No appointments/staff dinner break</b> |                          |
| 6.20 - 7.30 PM   | <input type="checkbox"/> |
| 7.30 - 8.00 PM   | <input type="checkbox"/> |

**Parent/Caregiver Name :** \_\_\_\_\_

Please write name(s) and Home Group(s) of other child(ren) attending Wirreanda Secondary School.

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Please list any subjects in which you have particular concerns:

<b>Subject:</b>	<b>Teacher:</b>
.....	.....
.....	.....